

April 13, 2020

Southern Arizona Roadrunners Board Meeting  
Held online through Zoom

	BOARD MEMBERS		
X	Mely Bohlman	X	Caroline Gardiner
X	Don Branaman	X	Heather Hopkins
X	Amye Chaparro	X	Justine Kanuho
X	Doreen Davis	X	Diane Manzini
X	Dave Dixon		Greg Wenneborg
X	Lauren Erdelyi	X	Denise Gizinski
X	Sheryl Felde	X	Kris Fitzharris
X	Steve Felde		
	PAST PRESIDENTS (NONVOTING)		
X	Randy Accetta		Steve Outridge
	Tim Bentley		
	OFFICE MANAGER (NONVOTING)		
X	Lucas Tyler (joined at 7:30 pm)		

I. Call to Order

President Amye Chaparro called the meeting to order at 6:02 pm.

II. Introduce Guests –

A. Robbie Martinez – regional manager for Hoist. They make an electrolyte-balancing drink with natural ingredients. They are interested in having their product at our races.

B. Monica Bermudez – Race director for St. Luke’s Home Spring Cross Country Classic 5k, liaison for Jim Click’s Run ‘N’ Roll, and works on the FitKidz programs.

C. Shane Asbury – Race director for Tucson Marathon (and adding a 50K this year).

D. Jeri Baker joined the meeting at 6:30 pm. Co-race director for Cinco de Mayo and works on the FitKidz programs.

III. Approval of minutes – **Don moved to approve the minutes from the March 9 board meeting as submitted. Kris seconded. The motion passed unanimously.**

#### IV. Officer Reports

A. Treasurer – Dave submitted the treasurer’s report. Nothing out of the ordinary. The Children’s Fitness Fund is a little less than where it was last year. The Spring Cross Country Classic brought in a lot more money this year because of a donation from St. Luke’s Home.

Discussion of how revenue will work with virtual races. Caroline suggested that the Contract Committee have a separate call with race directors to go over financials for postponed and canceled races. Kris suggested we have a disaster clause in race contracts that details what happens when we can’t hold races in person. Caroline will email the race directors and the board and plan a meeting so the contract committee and finance can discuss.

B. Membership – We currently have 970 members and 697 memberships.

C. Materials Office – Doreen will get the shelving for the shed that was requested. She will be part of the meeting with RDs so she can find out what they need. Caroline suggested we get hand sanitizer when races start up again.

Discussion of the best way to keep track of materials in the shed and who should hold on to the squares and iPads.

Randy reported that Run Tucson has donated old race t-shirts to the sewing community to make masks. He went to the shed the other day and there are some boxes of shirts from other races. He suggested that SAR talk with the RDs to see if they can donate them.

Amye asked Doreen to send an email to RDs about best practices for the shed and to copy Amye so she can use it for onboarding the person who takes over as materials officer next year. Doreen sends that email once or twice a year.

D. Communications – Heather reported on the dates that COVID-19 messaging has been sent via emails.

Discussion of open positions for next year, which are as follows:

Officer positions: President, Materials Officer, Recording Secretary, Membership Secretary

Other: Volunteer Coordinator, Marketing/Communications Coordinator, Newsletter Editor

Amye will still be involved with the Hobbles, and Diane will still be involved with FitKidz. Diane thinks that there should be someone on the board who oversees FK but she will still be there helping. Lauren mentioned that people who are stepping down should help find people to take over.

## V. Standing Committee Report

### A. Social/Outreach Committee

The Happy Hour Hobble schedule for the Tucson Hop Shop on April 24 is canceled. The Hop Shop is closed. We could still put on a virtual event if we update our waiver form. Amye will reach out to Gene and David and see if they would like to be a virtual host. People would put the name in a drawing for gift cards.

B. Fitkidz Committee – Diane reported that the FK club is being planned for the fall. The RRCA grant is for FK club not races, so it needs to go towards that. Discussion of possibility of having a FK race at the Jim Click event next year.

Robbie Martinez said that Hoist could donate product if we want to add value to the virtual races. He lives in Phoenix and can deliver. He left the meeting at 6:50 pm.

Jeri Baker left the meeting at 6:50 pm.

## VI. Special Committee Reports

A. Race Contracts Committee – Had a Zoom call on Saturday. Trying to get spring contracts together. Sent a draft contract for UA (Jim Click). The committee met in March (with UA people) and Caroline gave them the invoice. Sent a draft to Kris, Monica, and Lauren. They will go through that and make any changes and then she will send to the full board. Trying to get the race scheduled for the first weekend in October.

Caroline got a copy of the Tucson 10K contract. She thinks they should have a meeting with Randy. Need to add a disaster clause and what happens to races that go virtual. Because there are different contracts, we need to talk more about how this will work. Need to talk with Randy about MMD and what to do if that goes virtual.

Randy sent changes for Saguaro. It is the standard third/third/third contract. Discussion that we could make it longer than a year but with an annual review. Administratively, it's a hassle if we have to do it every year. We need to have RDs lined up at least a year in advance.

We need to start earlier in planning contracts. We did all the spring races last minute and didn't have time to negotiate anything. No contracts will get approved without Board approval.

Kris asked about the responsibility of committees to communicate with board members. Who gets emailed about the information gathered by committees? Would like to clarify how we should

communicate. Lauren said that we need to have clear reporting from the committees at board meetings and a clear system for how we report.

B. Member Recruitment – Denise had nothing to report.

## VII. Race Reports

### A. Past Race Reports

1. Spring Cross – Monica reported that there were 93 participants in the men's race, 100 in the women's, and 31 walkers. People appreciated having a walker category. There were 103 participants in the FK race out of 120 who had registered. The numbers are back to what they used to be about 10 years ago. A lot of people commented on how much they enjoyed the race. There is a lot more going on than just the race and people are hanging around afterwards.

Things that went wrong included being told at the last minute by Parks and Rec that we needed a police officer and that the donkeys couldn't be there. Also, the men's toilets were not working. Monica spoke to someone and they said the donkeys could stay but they had to stay in the corral. A \$4750 donation from St Luke's Home covered everything needed for the race. They have signed on to be a sponsor for 4 years.

Monica and Randy left the meeting at 7 pm.

B. Future Race Update – We'll talk to race directors in coming weeks.

## VIII. Unfinished Business

### IX. New Business

A. Tucson Runners Aid Committee (TRAC) – Dave answered the following questions:

1. What is the definition of "local"? They don't know how many requests they will get and were thinking that initially, it would be Tucson only.
2. How will they give people money? Limited to food or utilities – electronic gift certificates to grocery stores. People could use their funds for utilities or any other thing. Safeway and Albertsons do egift cards so they can email to them (if they have Internet access and email). No guarantee what they would spend the money on at the grocery store.
3. How do they define "runner"? Runners who have run in local races – not just SAR could be Tagg or Everyone Runs. That's where they start with the vetting.
4. How will they avoid unintentional bias? There are six people on the vetting committee. Two of them are past presidents of SAR. They have SAR's best interest in mind.
5. What about walkers? Any participant in a local event or local group would qualify, runners or walkers.

6. What if there is money left over? If there was money left over SAR could do with it what we wanted. We could use it to help out a local runner or put it into the CFF.

The committee is ready to go. They would like to use SAR's tax ID number so that donations would be tax deductible, which would encourage people to donate. Also, it would take 4 to 6 weeks if they had to set up a new 501(c)(3); they want to be able to get money to people soon. There would be little work for the Board. Dave could track it as a race rather than a bank account. He will have full tracking ability to see where the money is going and report to the Board. Michelle Edwards is going to put it out on Facebook. If SAR wanted to be a silent partner, they would do it without talking about SAR. Steve will do RunSignup or GoFundMe. They already have commitments of \$2500. They will keep aid to each person under \$600 in total so no one has to complete a 1099 form.

Lauren suggested that they could start collecting donations and then decide how to allocate after they see what's in the pool. They can reassess the applications and be in contact with the family directly. Part of what is helpful is to be able to distribute the funds as quickly as possible. The need is now, not a month and a half from now. If we match up to \$1000, it shows the committee that we're backing this and committed to helping our fellow runners.

**Caroline moved to let TRAC use the SAR tax ID number and for SAR to donate \$1000 in matching funds. Steve Felde seconded the motion. The motion passed with one abstention.**

Further discussion: Lucas pointed out that SAR will probably get more requests for money from the Children's Fitness Fund this year because organizations are not going to be getting as many donations because we're not having as many races. Question of whether TRAC supports the Board's mission: If we don't help people out now, they will not be able to participate in future events. Our vision mentions philanthropy and supporting the running and walking community (not just SAR members). We need to present it as aligned with our vision. If someone is reaching out from places in Southern Arizona other than Tucson, we need to be supportive to them. They will push out to Tucson runners but will expand if there is a need outside of Tucson. Heather will touch base with Michelle concerning communications.

B. Board Member Recruitment Committee - Amye needs people to join this committee. Doreen, Heather, Dave, and Mely offered to assist.

X. Around the Room

When we talk to the RDs about contracts, we should also talk about the shed and the Grand Prix. Caroline will add this to the email and copy Amye.

XI. Adjourn

Amye adjourned the meeting at 8:09 pm.