

## MEETING MINUTES

Southern Arizona Roadrunners Board of Directors

Monday, September 14, 2020

ZOOM Virtual Meeting

6 PM – 8 PM

	BOARD MEMBERS		
X	Mely Bohlman	x	Caroline Gardiner
X	Don Branaman	X	Hal Gensler
X	Jeri Baker	X	Justine Kanuho
X	Doreen Davis	X	Mohammed
X	Dave Dixon	X	Greg Wenneborg
X	Lauren Erdelyi		
X	Kris Fitzharris		
	PAST PRESIDENTS (NONVOTING)		
	Randy Accetta		Steve Outridge
	Tim Bentley		Amye Chapparo
	OFFICE MANAGER (NONVOTING)		
X	Lucas Tyler		

1. Call to Order
  - a. Lauren called meeting to order at 6:04 PM
2. Reading & Approval of Minutes (5 minutes)
  - a. Lauren motions to approve the minutes, Don seconded motion, all approve
3. Introduction of Guests (5 minutes)
  - a. Steve Hughes, SAR marketing intern
4. Community Corner (5-15 minutes)
  - a.
5. Officer Reports (15-20 minutes)
  - a. Treasurer

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- i. Dave motions to remove Amye Charpparo as SAR President and name Christina Lauren Erdeyli as her replacement, and keep Dave Dixon as SAR primary accountant. Mely seconds motion, all approve, motion carries.
- ii. Treasurer uploaded September report and I-90 to the google drive
- iii. Report
  1. Went back to last report, all summer through now there
  2. \$500 charity check for Summer Streak issued to Tucson Indian Center but it has not yet been cashed.
  3. Reconciled in quickbooks since spring cross country, haven't closed out all race  $\frac{1}{3}$ ,  $\frac{1}{3}$ ,  $\frac{1}{3}$  contracts
  4. TRAC funds will be discussed at a later date.
- b. Membership
  - i. 880 members, 634 memberships
    1. Numbers are decreasing likely due to less in-person races
      - a. Lauren will look at track and trend membership over time
  - ii. Plans to construct a "renew membership" email and determine timing for sending membership renewal emails.
    1. Suggestion to send emails providing numbers during the streaks and highlight what SAR has done over the past 3 months
    2. Suggestion to increase online presence
    3. Discussion regarding the status of marketing committees as far as Hoop suite and account access.
- c. Materials Office
  - i. Recognition of Doreen, Steve, and Lucas for storage cleanliness
  - ii. Requests to purchase material promoting CDC guidelines, such as signs, face masks and face shields, and barriers for registration/packet pickup table, for future in person signs, approximately \$750
    1. Motion to allocate \$1000 to the Materials Officer to purchase COVID prevention material
    2. Motion seconded by Doreen
    3. All approve, motion passes
  - iii. Requests list of individual who have access to SAR shed
  - iv. Requests for a decision to either ask the owner to repair the shed or purchase parts to repair the doors out of SAR budget. Decision made to ask the owner to repair first.

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- d. Communications
  - i. Would like a future goal to send a communication to members about the established committees and committee description.
  - ii. Creating a google form to allow the public to apply for committees and allowing all board members and committee members to view applications.
    1. Further discussion needs to include a strategy on how to respond to all applications.
6. Standing Committee Reports (25 minutes)
  - a. Social/Outreach Committee
    - i. Since all Fall races have been moved to virtual races, it may be in SAR's best interest to postpone all planned Happy Hour Hobbles until January 2021. I had Hobble's booked out to October. We of course will need to monitor COVID and follow local legislation as we get closer to January.
      1. HHH shirts/tanks, stickers, and punch cards will be ordered. I will be sure to contact Dave and anyone necessary in the chain of communications with the budget before purchase.
    - ii. 2019: Raised **\$1,000** in sponsorship donations. **\$757.24** was used for HHH rolling over **\$242.76** into 2020
      1. Sponsors: Team Woodall of Long Realty, Tucson Sports Recovery
    - iii. 2020: Raised **\$1,500** in sponsorship donations bringing the total to **\$1,757.24**
      1. 1x **\$35** gift card to Crooked Tooth and 2x **\$35** to Tap & Bottle
      2. Sponsors: Team Woodall of Long Realty, Tucson Sports Recovery, F45 Fitness
    - iv. Thank You holiday cards will be sent to each brewery that hosted the Hobbles at the end of November (even those canceled)
      1. Gentle Ben's, Westbound, Catalina Brewing Co, Tucson Hop Shop, Dragoon Brewery, and Crooked Tooth
  - b. Fitkidz Committee
    - i. No updates
    - ii. Greg requests number of bibs for fitkidz to be provided at next meeting
  - c. Web Development
    - i. Review of portfolios is going well, Jennifer's
    - ii. Idea to provide race participant tracking, highlighting footage, and reaching out to SAR members on what they would like to see on the website.

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- iii. Request to have intern summarize the priority of improvements to the website.
  - iv. Request to include Diversity committee in making website more accessible to all members of the SAR community.
  - v. Request to discuss budget of websites, a wish list, and a cost list of services (multi-languages, banners, number of pages).
    - 1. Choice to keep time results separate to reduce number of pages that need to be integrated, Greg will own the migration
    - 2. Future discussion needed to discuss what to remove from the website
- d. Contracts
- i. Jim Click Run n Roll
    - 1. Discussion with UA regarding contracts with virtual/in-person races. Cost to SAR to be paid per paid registrant and to approve it to be for 2020 only.
    - 2. Lauren motions to amend contract to be \$4/paid registrant
    - 3. Lauren amends previous motion correct contract with Hal's edits and to update \$4 per participant for the 2020 race. Hal seconds, all approve, motion carries
    - 4. Hal requests website link info be corrected because it currently doesn't work, and to add the word "to" in the fifth paragraph down before section 2.
  - ii. TMC Tucson 10k
    - 1. Discussion had with Run Tucson about the TMC Tucson 10k, payment to SAR to be \$2/registrant. Requests an amendment to the 2020 Tucson 10k contract to SAR payment to change to \$2 per paid registrant from \$3 per paid registrant.
    - 2. Kristen motions to approve the amendment, Caroline seconds, all approve, motion carries
  - iii. Future goal to change all contracts for SAR payment to be per paid registrants.
  - iv. Discussion with Sharon to amend contract to be \$1/paid registrant. Further investigation needed.
  - v. Greg wants to discuss with Marana Pumpkin Patch and City of Tucson to potentially set-up timing mat for a virtual race.
7. Special Committee Reports (5 minutes)

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- a. CFF
8. Race Reports (15-20 minutes)
  - a. Past Race Report(s)
    - i. Tucson 5000
      1. 116 registered, \$ raised for Team Hoyt
  - b. Future Race Update(s)
    - i. TMC Tucson 10k
      1. No update from race director
    - ii. Jim Click Run n Roll
      1. No update from race director
9. Unfinished Business (10-15 minutes)
  - a. SAR Structure of Governance- Community Action/Advisory Committee Vote
    - i. Caroline motions to create the Community Action Team, Mely seconds, all approve, motion carries
10. New Business (15-20 minutes)
  - a. New Board Member Application Review
    - i. Abby Nastase could not attend due to a work emergency. Lauren motions to table decision until October board meeting, no formal motion needed due to the decision being tabled.
  - b. Shed Keys & Location (new members)
    - i. Everyone to contact Greg if they have access to the shed
  - c. Re-Entry Into Racing Coalition
    - i. Lauren has a list of people who want to be part of re-entry into in person races. Requests references of people who may be able to provide a healthcare background and insight to re-entry.
11. Good of the Order- Announcements (5-10 minutes)
  - a. Amye (e-mail) - Please submit Conflict of Interest to Lauren as soon as possible. Requests to create a how-to for the Rob Bell Award.
12. Lauren motions to adjourn the meeting a 8:10 pm