Southern Arizona Roadrunners Board of Directors Meeting
Date: September 14, 2026 | 6:00pm
Salpointe Catholic High School Library | 1545 E. Copper St. (directions below)

	Board Members	Attendance (✓ or ✗)	Race Directors	Attendance (✓ or ✗)
1	Mohammed Al-Sammak	✓	Randy Accetta	✓
2	Dave Dixon	✓	Steve Outridge	✗
3	Malisa Evans	✓	Kelly Thrush	✗
4	John Harris	✓	Kevin Jokisch	✗
5	Davis Hubbell	✓		
6	Alexa Knight	✓	**FidKidz Coordinator**	
7	Craig McCarthy	✓	Sarah Kirshbaum	✓
8	Veronica Przybyl	✓		
9	Kailey Sumner	✗	**Guests**	
10	Lucas Tyler (non-voting)	✓		
11	Mike Urbanski	✓		
12	Greg Wenneborg	✓		
13	Sarah Wolf	✓		

Directions to Salpointe Catholic library: The address is Copper St, but enter campus through the Glenn Street gate, between Mountain Ave. and Cherry. Park in the lot and walk directly south down the steps and into the breezeway. The library is the first building on your left.

1. Distribute dinner: See menu from Beyond Bread. Email your selection to Mike by 4pm on Monday and he will order it. We will pick it up. Bring your own drinks.

2. Call to order, Introductions, Recognition:
   - Call to order: 6:02pm
   - Introduction: New board members
   - Recognition: Everyone who came out for races this past weekend

3. Approval of Minutes:
   - Motion: Craig; to approve the August minutes
     - Second: Davis
     - Discussion: None
     - Voted: 11 in favor, 0 opposed; motion passed.

4. Race and Event Reports: (10 minutes)
   - TMC Saguaro National Park Labor Day 8 Mile & 5K Run/Walk – 9/7/2026:
     - 889 Total registrants (489 8-mile run / 35 8-mile walk / 365 5k)
   - Kiwanis Rattlesnake Middle school Cross Country – 9/12/26:

- Need to consider continuation with Kiwanis; issues with organization and logistics, i.e. course marshals not in place, starting time, race order; potential for damage to SAR's reputation for events.
- Event committee to look at this issue and come up with a proposal for next fall for a fully SAR-owned event.

- TMC Tucson 10K & 5K – 9/13/2026:
  - Entries: 1074 Total Registrants, 2nd most ever (465 male, 604 female, 5 non-binary)
  - Volunteers: 56
- Sabino Canyon One Mile FitKidz Classic – 9/26/2026:
  - Permits: in the last year of a 5 year permit. Have been in contact with the Forest Service and have all details nailed down for race day
  - Required insurance: insurance cert obtained and submitted to FS
  - Sponsors: These are the current FitKidz sponsors along with Slice and ICE (replacing eegees)
  - Traffic control (if applicable): N/A
  - Swag: Ribbons and winner medals in place and in the shed
  - Volunteer status: most volunteer positions filled. Working on a volunteer medical person
  - Entries to date: 155 up from 123 last year. Of course, many more kids register than appear on race day.
- Jim Click's Run 'N' Roll 5K & 1 Mile – 9/27/2026:
  - Permits: The Right of Way permit for CoT is approved and paid for. I don't know if CoT issues an overall permit in addition to the ROW permit.
  - Insurance: U of A COI is uploaded as of Sep 8 to TrustLayer, CoT's 3rd party insurance service. No feedback from them
  - Sponsors: U of A Adaptive Athletics (UAAA) has a multitude of sponsors. Davis and I are not involved in sponsors.
  - This race is owned by UAAA. Davis and I are under contract as RD's. Once we know the net amount from the contract that goes to SAR, I will motion to put the money into the CFF to offset the $4K SAR has given to Kiwanis in 2026 (limit is $2K).
  - Traffic Control Plan (TCP): with Quail Construction has been submitted to the CoT. I don't foresee any issues. Davis and I will recommend to UAAA to change the race route and keep it off CoT streets; use U of A campus, thus avoiding the $3,800 TCP fee.
  - Swag: T-shirts are now shown on social media. UAAA handles the t-shirts
  - Volunteers: I could use 3-4 more for the early morning site set up shift. Other than that, we have filled the volunteer slots.
  - Entries to date: 177 registrants as of Sep 11, a 12.4% increase from last year. My goal is to have 500 registrants. We had 485 last year.
  - Hoping to have a U of A cheer zone at the halfway point by the water station.

    - I have a HS student who will be a photographer for the race.
    - Guest Starter will be 2012 Paralympic Marathon Gold Medalist, U of A grad Shirley Reilly
    - I am building a Race Operations Manual for the next RD.
- TMC A-Mountain Half Marathon & 4 Mile + FitKidz Mile – 2026
- Dave's Run for ALS 8K, 5K & FitKidz Mile – 2026:
    - Progress on permits: permit request submitted to Pima County. They always take their time getting it back.
    - Required insurance: Insurance cert request made, have not received that back yet.
    - Sponsors: TMC and Renewal by Anderson in. Working on a few more.
    - Traffic control (if applicable): N/A
    - Swag: Medals in process. Will provide photos for promotional purposes
    - Volunteers: no volunteers yet but it is very early and there are a lot of races before Dave's Run
    - Entries to date: We are at 87 now. We were at 99 at this point last year.
- Thanksgiving XC Classic – 5K & 1.5 Mile Fun Run/Walk – 11/27/2026:
    - Progress on permits: Tentative approval from parks and rec and health department
    - Required insurance: This is a work in progress, should have done by the end of the month
    - Traffic control (if applicable): We are working on getting an off duty officer for the major parking lot crossing in Reid park.
    - Swag: T-shirt art work is done, working with the printer for when they need shirts in hand
    - Volunteers: We are tracking good at this point and have added spots during the week, and race morning to help with registration
- Beyond Saguaro 4 miler –1/10/27
- Sun Run La Primera 5K/10K, FitKidz mile – 1/17/27:
    - The race and volunteer sign ups are live on RSU.
    - We still have not decided if we want to switch the route and move the start line to the north end of Danny Lopez Park. While this makes for better logistics for race start/finish, I believe it makes it a true out and back in the loop. Rather than a semi-loop race which is more fun, and part of what makes the race a bit different than others. I do think we need to make the final decision this month so we can update the course if necessary.
    - I have bids out for race shirts and for medals but no final costs yet for either. This should be here this month as well.
    - No official sponsors yet.
- Fine Valentine relay and FitKidz mile – 2/14/27:
    - Progress on permits: Initial approval for the race date of February 14, 2027 received from the University of Arizona. Campus Use permit to be filed this week/first of next. Permit approval slated for the first of November.

- Required insurance: Standard insurance to be acquired from the Roadrunners Club of America
- Sponsors: Sponsorship and Partnership search underway.
- Traffic control (if applicable): New course maps are being produced. Distances slated to drop from 4 mile relay to a 5k relay, 4 mile run to a 5k run, and Walk/Run distance from 2 miles to 1.5 miles. Campus police will be coordinated with to establish closures, course marshal positions, and other course safety related issues. Use of the campus mall and stadium stairs slated to remain.
- Swag: Race shirt design will be ready for Registration Opening on October 1st. Post race breakfast at Gentle Bens is approved again for this year (along with SAR member mimosas).
- Volunteer status: Too early.
- Entries to date: 0. On track for opening race registration on October 1, 2026.
- Additional Info: A 12 week training program is in the works for this year. The training program is targeting new/beginner runners and walkers. It will culminate with the Fine Valentine Run & Relay on Feb. 14. As part of the training program, participants will receive an individualized training plan, regular weekly group runs & tips, a team training shirt, and entry into the race. We have 2 top notch running coaches volunteering their time to coach up the participants.

5. Committee Reports
   - FitKidz – Craig (10 minutes): FitKidz committee met August 25, 2026.
     - New Coordinator
       - We recommend that SAR budget $5000 per year for the FitKidz coordinator and pay that person $500 per month (Aug-June)
       - This was amended to $6500 on a motion made by Mike and passed by the Board.
       - Mike is interviewing a prospective coordinator, Sarah Kirshbaum. Sarah is a teacher, a runner, and a SAR volunteer. She worked with Wayne and Sarah Wolf at the Festival of Books and helped design some of the FitKidz activities. We hired Sarah as the FitKidz coordinator.
     - FitKidz races at SAR events
       - The FitKidz coordinator leads a 3-person team that ensures that each FitKidz mile event is organized, supplied, and has adequate volunteers. 9 FK races, board member participation on a rotating basis. More board investment, 3-person team with RD for greater integration with race events.
       - All Board members are encouraged to attend the Sabino Canyon FitKidz Classic One Mile race on September 26 to observe how the events are set up and run.
       - Greg Wenneborg, as a Materials officer, will ensure that all FitKidz supplies (t-shirts, tents, bibs, etc.) are present at all races.
     - FK club
       - We recommend that we change the format of the club. The current load of meeting twice a week for a month requires a great deal of organization and

labor and is unsustainable when combined with all of the other responsibilities of Board members.
    - Instead of meeting on Tuesdays and Thursdays for eight sessions, we will meet on Saturday mornings for a to-be-determined number of times (probably between 4 and 8 times).
    - Workable possibility to do successive Saturdays in conjunction with Himmel Parkrun. SAR will still need volunteers to organize our kids and parents but participating with ParkRun alleviates the need for us to set up the course, timing, etc. The FitKidz coordinator will be in charge of setting up this program with ParkRun and securing SAR volunteers.
- CFF – Sarah Wolf (35 minutes) – CFF committee met September 4, 2026.
    - We had 23 applications, a very large number this year.
    - We independently reviewed the applications and scored them according to our rubric prior to the meeting.
    - We have just over $13,000 in the fund and we budgeted $8000 this year because of the large number of worthy applicants. Last year, we awarded $5000. As in past years, we have left a good reserve and will, at some point this year, decide on a more formal method of growing that fund, particularly since the number of applicants is growing.
    - We discussed prioritizing programs that are running-centric and that did not receive funding last year, as per our rubric. We also considered programs that benefitted underserved or marginalized communities, e.g. economically disadvantaged or physically challenged. In our effort to include more programs, almost all of the programs were awarded a sum less than requested.
    - Many of the requests are from local schools that have similar running-centric programs and serve a large group of children. We discounted programs that were not from the Southern Arizona area, were going to impact very few young people, or wanted money to primarily pay for coaches, or swag.
    - Motion: Dave; to award CFF funding for the following grantees, totaling $5,875.00:

Grantee	**Funding Amount**
Richardson Elementary School	$200.00
Desert Willow Elementary Mileage Club	$250.00
Ocotillo Ridge PTA - Max's Milers	$250.00
Southern Arizona Adaptive Sports (SAAS)	$300.00
GROW club	$400.00
Sahuaro Cross Country and Track and Field Booster Club	$400.00
Catalina cross country	$400.00
Ventana Vista Elementary School FFO	$500.00
Lineweaver Elementary PTO	$500.00

Davis Bilingual PTA	$500.00
Fruchthendler Firebirds Running and Fitness Program	$500.00
Manzanita Family Faculty Organization	$500.00
el Grupo Youth Cycling	$500.00
Tucson School for the Blind	$675.00
Lutheran Social Services of the Southwest	$1,000.00
Total	**$5,875.00**

- Second: Craig
- Discussion: None
- Voted: 11 in favor, 0 opposed; motion passed.

6. Officer Reports: (30 minutes)
   - President:
     - Music license update: required to play music at our events, and is also a great aspect of events, creating a fun atmosphere. Spending for two licenses for the rest of 2026 was previously approved, 1 race elected to not play music. Will need to discuss at future meeting licenses for 2027.
     - Schedule magnets–1500 magnets for $866.00. Motion: Craig; to purchase 1250 refrigerator magnets with SAR schedule for 2027, up to $1250.
       - Second: Mike
       - Discussion: None
       - Voted: 10 in favor, 1 abstained; motion passed.
     - Garmin marathon contract
       - 5-7 team of volunteers to assist with set-up and corral supervision for 11/8/26, $2250 to SAR.
       - Clean up crew, ~6 people for another $2000 to SAR, e.g. trash pick up. 7/8am until about early afternoon.
       - Spot at vendor expo day before.
       - Possibility of getting, e.g. Saguaro and/or Catalina a portion
       - Motion: Craig, that we commit to signing the contract for the set-up portion.
         - Second: Mike
         - Vote: 11 in favor, 0 opposed; motion passed.
       - We can approach local organizations to divide equally half ($1000) of the award. Stipulation in contract that course is closed during pick-up. Mike will follow up with the Garmin contract, issue is tabled until a later date.
     - Committee assignments, invite Mike to sit in on committee meetings. Meet once per month. Mike will follow up with an email on each committee to schedule the first meeting. Committees will set their own agendas, but Mike will provide guidance.
       - Race Director Committee: Lucas, Davis, John
       - Volunteer Committee: Mohammed, Kailey, Alexa

        - Events: Sarah, Veronica, Malisa, Craig
    - Funding FitKidz, CFF: to be tackled by the Events committee.
    - Condolence cards: Mike purchased cards, please sign and will be mailed out.
- Membership Secretary: Alexa taking over from Wayne
    - 1144 members
- Materials Officer: Greg
    - Current sound system needs new cords and microphones: ~$150
    - Need a jack for the trailer: $75
    - Motion: Mike; to spend up to $250 to purchase jack for trailer and replacement accessories for sound system.
        - Seconded: Craig
        - Discussion: None
        - Voted: 11 in favor, 0 opposed; motion passed.
    - The new timing system is on its way, and will arrive in about a month. Targeting to implement for hot cocoa run.
- Treasurer: Dave
    - Children's Fitness Fund: $16,865.80
    - FitKidz Fund: $22,886.88
    - SAR General fund: $205,525.32
    - Motion: Mike; to change Constant Contact to an annual subscription at the non-profit rate.
        - Seconded: Craig
        - Discussion: The change is to a much better rate. Motion is necessary due to the dollar amount involved. Goes to SAR's fiduciary responsibility.
        - Voted: 11 in favor, 0 opposed; motion passed.
    - Volunteer swag: RDs need to know this is for volunteers, swag needs to be distributed by volunteer coordinator only.
- Office Manager: Lucas

7. FitKidz Presentation: Sarah Kirshbaum (15 minutes)
    - Presentation on Sarah's vision for FitKidz
    - Motion: Greg, to budget up to $150 for race decals for FitKidz shirts, for 200 decals for the Sabino Canyon race.
        - Seconded: Craig
        - Discussion: Let RD know this is happening.
        - Voted: 11 in favor, 0 opposed; motion passed.
    - After Sabino, next FitKidz is A-Mountain
    - FitKiz social media presence: Facebook page for FK now defunct, re-routes to SAR page. Sarah K. will re-institute Facebook page. Have two people review posts before posting.
        - Have a waiver that images can be used. We respect parents' decisions if they don't want their child's image posted. Discussed being mindful of not showing faces, getting affirmative consent to use photos.
        - Lucas will make Sarah K. an admin on this page.

8. New & Continuing/Unfinished Business:
   - None

9. Good of the Order:
   - None

10. Adjournment:
   - Adjourned: Sarah; to adjourn, at 8:23pm.
     - Seconded: Greg
     - Discussion: None
     - Voted: 11 in favor, 0 opposed; motion passed.

11. Addenda:
   - 1. Motion (circulated via email September 1, 2026): Mike; that SAR pays our FitKidz coordinator $5000 for a 10 month contract from September-June at $500 per month. The funds will be paid from SAR's FitKidz account.
     - Second: Craig
     - Discussion: Role of the coordinator and expectations, FitKidz coordinator job description
     - Voted: 8 in favor, 4 did not vote; motion passed.
   - 2. Motion (circulated via email September 2, 2026): Mike; amendment to previous motion, to pay our FitKidz coordinator $6500 and grant complimentary entry to our races.
     - Second: Greg
     - Discussion: Concerns raised that role needs to be sustainable without burning people out. FitKidz is an important program that supports our mission, but often does not get the full attention or support of the Board and race directors. Has fallen primarily on one board member and the coordinator to execute this program. Our goals are to inject more energy into the program, streamline the FitKidz club activities, and engage the race directors more fully when they have a FitKidz race at their event. Plans for the FitKidz program will be discussed in more depth at our September meeting.
     - Voted: 10 in favor, 1 against; motion passed.
   - 3. Motion (circulated via email September 17, 2026): Craig; to contract SAR with Garmin marathon for $2,000 for cleanup crew on November 8.
     - Second: Sarah
     - Discussion: Splitting the work into a couple shifts, possibly partnering with some student volunteers. Request that Garmin provide or cover the cost of renting the vehicles needed to complete the cleanup.
     - Voted: 9 in favor, 3 abstensions; motion passed.